

**CYMUNED LLANDRILLO CYNGOR**  
**LLANDRILLO COMMUNITY COUNCIL**

Clerk / Clerc: Siân E Thomas,  
Blaen Ial, Bryneglwys, Corwen LL21 9LE  
e-bost: clerk@cyngorcymunedllandrillo.cymru

**Minutes of the Llandrillo CC Extraordinary Council Meeting  
held electronically (due to the Coronavirus Pandemic) on Tuesday 25  
May 2021**

**The meeting commenced at 7:33 pm**

Present: Councillors Becky Mollison-White (Chair), David Robinson, Anne Williams, Huw Lloyd and Eira Lewis.

The Clerk and RFO, Siân E Thomas, was also present along with 2 invited members of the playing field committee, Chris Linder and Bryn Roberts and 1 member of the public.

**33. Councillor Becky Mollison-White** welcomed everyone to the meeting.

**34. Apologies were received from** Councillors Rhiannon and John Jones.

**35. Declarations of Interest:** The Chair asked for any Declaration of Interests, none were forthcoming.

**36. To discuss ownership of playing field equipment.**

It was suggested that the playing field equipment is kept on the CC's asset register to ensure it is covered by the CC's insurance. **Resolved:** To keep equipment on the CC's asset register.

It appears that the collapsible goals are not covered though and they have been moved by users of the playing field. Members of the Playing Field Committee are to see if they can be better secured. The fences and hedges are the responsibility of the CC apart from the bowling green fence. The fence is in good order apart from a couple of posts. **Action:** To check the condition of the fences along with members of the Playing Field Committee quarterly. The dates will be agreed at the next CC meeting.

Councillor David Robinson has completed draft risk assessments on the playing field, there are no major issues apart from the gate not being DDA compliant.

**37. Finances for playing field**

As the CC pays for all upkeep, it was suggested that a budget of £1,200 pa be set.

**Resolved:** To set aside £1,200 pa for the upkeep and for the grass to be cut once a month. To be reviewed at the next AGM.

**38. Insurance cover for playing field.**

It was noted that volunteers cannot use their own power equipment as they are not covered by insurance. It was agreed that signs can be erected but no fertiliser is to be used and that the Park Committee can do some painting and fix the gate posts.

**Action:** Clerk to contact the insurance company to ask if a clause can be added covering volunteers using their own power equipment,

**39. Next Meeting:** The next Ordinary Meeting of the Council to be held on Friday 4 June 2021

**The Meeting closed at 20:24**

**Sian E Thomas**

**Clerk and RFO**

Approved as being a correct record by:

Designation: Chair

Date: 10/6/2021

Signed: R. Morrison-White

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**Minutes of the Llandrillo CC Ordinary Council Meeting  
held electronically (due to the Coronavirus Pandemic) on Friday, 9 April 2021**

The meeting commenced at 7:34 pm

**Present:** Councillors Becky Mollison-White (Chair), David Robinson, Anne Williams, Huw Lloyd, Eira Lewis, Brynle Owen and Rhiannon Jones.

The Clerk and RFO, Siân E Thomas, was also present along with 2 members of the public

Councillor Becky Mollison-White welcomed everyone to the meeting including the new clerk, Siân E Thomas and new Councillor, David Robinson. She then mentioned the sad passing away of HRH Prince Philip and a minute's silence was held.

1. **Apologies** were received from Councillor John Jones.
2. **Declarations of Interest:** The Chair asked for any Declaration of Interests, none were forthcoming.
3. **Minutes of the meeting held on 5 March 2021**  
Council, having considered the Minutes, agreed that they were an accurate record and that the Chair should sign them.
4. **Questions from members of the public**  
Members of the Llandrillo Play and Leisure Committee were in attendance and queried the response from the Council's insurers requiring them to have their own insurance cover for events held on the field.  
**Action:** Clerk to contact insurers to clarify the situation for voluntary groups using the park. A list is to be forwarded to the Clerk to discuss with the insurance company detailing the tasks they wish to undertake there to ensure they are covered.
5. **Matters Arising**
  - New Clerk, Siân E Thomas, has been appointed as the Clerk for Llandrillo Community Council with effect from 1/4/21
  - New Councillor David Robinson has been elected.
  - Internal audit:  
**Action:** Clerk to contact J D Business services to ask if they can undertake the annual audit. If they are unable to do it then to ask DCC, who have quoted £250 +VAT
  - Speed device.  
Councillor David Robinson put forward a report regarding the proposed speed device. An option was considered for the siting of the camera on the Cynwyd side of the village as the previous proposed site was no longer available. Resolved: The posts are to be placed near the Llandrillo Village signs at both ends of the village. The camera will alternate between the 2 posts **Action:** Cllrs David Robinson and Huw Lloyd are to meet in a new, viable location to discuss its feasibility and will discuss further with DCC who are in favour of the Community Council being proactive. Council decided they require one camera in the village and 2 posts..
  - It was agreed to pay the OVW subscription for a further year. **Action:** Clerk to pay

- Open funded grant. **Action:** All Councillors to have a look at the cemetery to decide where the bench is to be sited. The seats in the Playing Field are the property of the Community Council who will be responsible for maintenance.
- Council agreed that the new clerk is to be a signatory on the bank account
- A discussion took place regarding the Old School. Councillor David Robinson said that DCC saw no potential problems with planning but may need such things done as a bird and bat survey, access survey etc. A Project Meeting is to be held next week.
- Photographs of the structure by the bridge have been sent to Mabon ap Gwynfor for him to see who is responsible for it, the Council is waiting for a response. **Action:** Councillor Brinle Owen is to get a quote for the repairs in case the Council is responsible for it.

Councillor Huw Lloyd left the meeting at 8:29 pm

- The owners of the Berwyn Restaurant have requested permission to place a small number of their own tables and chairs on part of the village green during the summer months to provide them with an extension to the "Café" area. **Resolved:** This was agreed providing they use their discretion for when the Village needs the area. **Action:** Clerk is to respond to their letter and the resolution is to be reviewed in 12 months' time.
- The funeral directors have been informed of new Clerk's details and the poster re costings has been changed for the cemetery.
- The grass cutting contractor's insurance needs to be checked for the 2021/22 financial year. **Action:** Clerk to contact Councillor D Williams.

#### 6. Correspondence for Review

- Signatories are required to sign a Safeguarding letter for HSBC. **Action:** Clerk to circulate letter to signatories.
- The work on the new retaining wall between Quillet and Plas Estyn will begin shortly.
- 31/3/21 OVW remote training courses- Councillors were reminded that training records must now be kept for all Councillors **Action:** Clerk will circulate all training information

#### 7. Planning

Application 07/2021/077 Cernyw erection of first floor extension. **Resolved:** No objections

Application 07/2021/0233 Cwm Uchaf erection of 2 storey pitched roof extension to side of dwelling consisting of covered patio area with office above **Resolved:** No objections

#### 8. Finance

- a) Balance as at 31/3/21 Current account £10,059.84 Saving account £2588.60  
Windmill account £4612.02
- b) Transferred £600 from Current account to Windmill account as per last community council meeting 19/3/21
- c) Hope House £50.00 cheque 100143
- d) VAT return completed and submitted which includes amendments.
- e) Cheque received for £150.00 in relation to Carys Hocking, banked 19/3/21
- f) Cheque received for £300.00 in relation to Hugh William Price, banked 19/3/21
- g) Invoice from OVW £108.00 re membership **Action:** Clerk to pay
- h) DCC grant received on 4<sup>th</sup> March £6996.52 re open funded grant.
- i) Election Invoice from DCC - £1877.71. **Action:** Clerk to pay

- j) Clerk to set up internet banking
- k) Request for salary received from A Morgan. **Action:** Clerk to action
- l) Councillors agreed to purchase BrightPay payroll system and give AVOW 3 months' notice to leave them. **Action:** Clerk to purchase BrightPay and terminate the AVOW contract

**9. GDPR**

Nothing to report.

**10. Items brought to the Council's attention by Councillors:**

- Councillor Anne Williams wishes to purchase flowers for Bro Dinam. **Resolved:** It was agreed for the flowers to be ordered.
- The Chair reported on a meeting she had attended with DCC Education about the petition that was presented to them in January 2020 regarding education in Llandrillo and the high number of pupils at Cynwyd school. She also reminded them they promised to offer nursery provision to Llandrillo infants who cannot attend Cynwyd school. A further meeting is to be held in the next couple of weeks.
- Councillor David Robinson is to contact DCC regarding 20 mph speed limit in the village.
- Councillor David Robinson also mentioned the DCC Control of Dogs consultation.
- Councillor Eira Lewis mentioned tree clippings have been left on the common land by Gian Aber. **Action:** Clerk to contact the owners' requesting their removal.

**11. Next Meeting**

The next meeting of the Council will be on Friday 7 May 2021 - either in person or electronically – dependent upon Welsh Government Guidelines

**The Meeting closed at 21:15**

**Sian E Thomas**

**Clerk and RFO**

Approved as being a correct record by:

Designation: Chair

Date: 10/6/2021

Signed: L. Mollison-White