

**CYMUNED LLANDRILLO CYNGOR**  
**LLANDRILLO COMMUNITY COUNCIL**

**Clerk / Clerc:** . Siân E Thomas,  
. Blaen Ial, Bryneglwys, Corwen LL21 9LE  
**e-bost:** clerk@cyngorcymunedllandrillo.cymru

**Minutes of the Llandrillo AGM**  
**held electronically (due to the Coronavirus Pandemic) on Friday, 7 May 2021**

The meeting commenced at 7:31 pm

**Present:** Councillors Becky Mollison-White (Chair), David Robinson, Anne Williams (Vice Chair), Huw Lloyd, Eira Lewis, Jack Jones and Rhiannon Jones.

The Clerk and RFO, Siân E Thomas, was also present, along with 2 members of the public.

12. The Chair, Councillor Becky Mollison-White welcomed everyone to the meeting and congratulated Mabon ap Gwynfor upon his election to the Senedd.
13. No apologies were received.
14. **Election of Chair** – Councillor Eira Lewis proposed that the current Chair is re-elected and was seconded by Huw Lloyd. This was agreed by all.
15. **Election of Vice Chair** – Councillor Rhiannon Jones proposed that the current Vice Chair was re-elected and was seconded by Huw Lloyd. This was agreed by all.
16. The Clerk will ensure that the Chair signs an Acceptance of Office form
17. **Declarations of Interest:** The Chair asked for any Declaration of Interests. Councillors D Robinson and E Lewis declared an interest in the item 30.a regarding Tyn y Groes.
18. **Public time**  
A discussion centred around the park and it was agreed that the member of the public could contribute to the point later in the meeting.
19. **Minutes of the meeting held on 9 April 2021**  
Council, having considered the Minutes, agreed that they were an accurate record and the Chair should sign them.
20. **Matters Arising**
  - a. OVW subscription has been paid
  - b. The meeting regarding the Cemetery had not yet been held.
  - c. **Action:** The Clerk is to email again regarding the bridge.
  - d. Berwyn Restaurant – a letter has been emailed to them confirming the Council's decision.
  - e. Grass cutting insurance document still outstanding **Action:** Clerk to chase up
  - f. The Safeguarding letter has been sent to HSBC.
  - g. Training – Councillors are to let the Clerk know if they wish to undertake any appropriate training.
  - h. Glan Aber **Action;** Clerk to send a letter to the owners following advice from DCC.
21. **Committees**
  - i. to review delegation arrangements to Committees and staff. A discussion as held and it was decided not to have any sub committees but to call Extraordinary Meetings as and when necessary.
  - j. to appoint Members to Committees - N/A
  - k. to appoint any new Committees N/A.

22. **to review Standing Orders & Financial Regulations – Resolved:** It was agreed to adopt the draft documents subject to the of the word “aim” to be added in the Standing Orders Paragraph 13 Section B.
23. **to review Council representation to external bodies.** Councillor Anne Williams represents the council as a Governor at Ysgol Bro Dyfrdwy. **Action:** Clerk to contact SDCP to see if they would like a CC representative on their committee.
24. **to review Council assets** – The assets were reviewed apart from the value of the playing field items, which will be done so at an Extraordinary Meeting to be held at an agreed date.
25. **to confirm arrangements for insurance cover** – This is to be discussed at the Extraordinary Meeting.
26. **to review Council & Staff subscriptions to other bodies** – The only subscription paid is to One Voice Wales.
27. **to determine the time and place of Ordinary Meetings** of the full Council up to and including the next Annual Meeting of full Council. **Resolved:** Meetings will be held in the Canolfan when possible but will continue to be held on Zoom until further notice on the first Friday of each month, apart from January and August at either 7.00 pm or 7.30 pm.
28. **to consider any observations on planning matters**
- l. Land to the rear of the Dudley Arms 07/2021/0328 – as the date to respond was prior to the CC meeting Councillors were notified by email and no responses were received by the Clerk
  - m. Land at Tyfos, Llandrillo 07/2021/0421 – it was **Resolved** that no comments were to be passed onto DCC.
29. **Finance Issues**
- n. to approve the Schedule of Payments for April 2021. This was agreed
  - o. to approve the year-end Financial Reports to 31<sup>st</sup> March 2021 – this item was deferred to next month’s meeting
  - p. to receive the status of the annual audit process. The Clerk is in the process of appointing internal auditors.
  - q. to discuss new laptop for Clerk. **Resolved:** That a budget of £800 for a laptop, software and annual maintenance be approved.
30. **Correspondence for Review**
- r. It was noted that the houses in the flood plain will not be granted planning permission.
  - s. Openreach are waiting for fibre optics to be connected in the Canolfan
  - t. **Resolved:** that Council meetings will continue to be conducted in English.
31. **Items brought to the Council’s attention by Councillors**
- u. Tyn y Groes ref 07/2020/0551  
**Action:** That a letter of support be sent to DCC re-supporting the application as long as no Highway regulations are breached and the technicalities of the regulations are satisfied.

Councillor Huw Lloyd left the meeting at 9.23 pm

- v. Emergency Planning. Councillor D Robinson has contacted Emergency Planning staff to verify the position of local residents in the case of any emergency.
- w. Public toilets. An update was given on the finances of the Committee.
- x. Old School Project – The Chair gave an update on the recent Steering Group Meeting and was pleased with the positivity of the group. The demolition proposal is coming to fruition.
- y. Speed signs. Councillor D Robinson gave an update and agreement has been made as to two acceptable sites for the sign. The cost for one sign is

- £5,051.20. **Action:** Clerk to contact DCC to order the sign. **Resolved:** The sign is to be located at the Cynwyd and Corwen side of the village
- z. Duck House **Action:** Clerk to contact DCC enquiring as to what planning permission would be required for a duck house alongside the river.

**32. Date of next Ordinary Meeting of the Council to be held on Friday 4 June 2021**

**The Meeting closed at 9:41**

**Sian E Thomas**

**Clerk and RFO**

**Approved as being a correct record by:**

**Designation:** CHAIR.....

**Date:** 10/6/2021.....

**Signed:** R. Mollison-White.....